

**TEESSIDE UNIVERSITY
BOARD OF GOVERNORS**

A meeting of the Board of Governors was held on 26 January 2018.

Present: Mr C Fleetwood (Chair) Mr R Bloom
Ms A Burns Professor P Croney
Mr R Cuffe Mr J Cross
Mr D Cooley Professor P Jones
Ms S Kiddle Mrs H Page
Mr T Platt Ms A Preston
Mr D Russell Mr G Worsdale

Apologies: Dr J Atkinson Mr P Booth OBE
Dr K Gillen Mr J Hogg
Ms S Khan Ms S McArdle
Mr A MacColl Mr S R Tonks
Mr I Wardle

Officers: Ms J Amos Dr D Bell
Mrs H Cutting (Secretary) Professor S Hodgson
Mr M Page Professor M Simpson
Mrs S Thompson (Asst Secretary)

Apologies: Professor J Turner

In

Attendance: Mr C Walker) (for TU 3348 only)
Gardiner Richardson Representatives)

TU 3345 DECLARATIONS OF INTEREST

It was **NOTED**:

1. That no declarations of interest were made regarding matters on the Agenda.

TU 3346 VICE-CHANCELLOR'S REPORT

It was **NOTED**:

TU 3347 MINUTES

It was **AGREED**:

1. To approve, as an accurate record, the minutes of the AGM and the Ordinary meeting held on 17 November 2017, along with the associated action plan.

TU 3348 TEESSIDE UNIVERSITY – DEFINING OUR IDENTITY BRAND

The Chair welcomed [FOI Exempt - Personal Information] to the meeting to give an overview of the project.

It was **NOTED**

[FOI Exempt - Prejudicial to Commercial Interests]

TU 3349 RESEARCH EXCELLENCE FRAMEWORK

It was **NOTED**:

1. That Members have been presented with a report relating to the implementation of the new Research Excellence Framework, the key changes, and the implications for Teesside University.
2. That the Research Excellence Framework (REF) is the national evaluation of the quality of research at UK Universities, and that the outcome of the REF influences the position of the University in most national and international League Tables.
2. That HEFCE is implementing fundamental changes for the REF2021 exercise which will have significant implications for the University's Research Strategy and KPIs.
3. That these transitional changes offer a brief opportunity to maximise the volume and quality of our return and therefore investment required to secure our research capability before this window closes in 2020 was being considered.

TU 3350 LEARNING & TEACHING UPDATE - PRESENTATION

It was **NOTED**:

1. That Members received a presentation from the Pro Vice-Chancellor (Learning & Teaching) in relation to Future Facing Learning.
2. That implementation of Future Facing Learning includes the following highlights:
 - Development of a new portfolio of 56 courses (including foundation years to 28 of those courses for September 2018), and continuous review of existing provision.
 - Approximately 12,000 individual downloads to the Student Portal.
 - Implementation of a module evaluation tool with all Semester 1 modules evaluated and staff responses published online.
 - Deployment of staff iPads underway along with related training (which will take place in the new digital classroom).
 - Development of a Workload Planning Framework (currently being discussed with UCU), alongside the related Workload Recording System which will lead to significant enhancements for timetabling.
 - Implementation of the Student Voice campaign.
 - National Student Survey underway with support from roving student ambassadors.

- Work is underway to implement learner analytics (retention and achievement)
 - Successful HEFCE Catalyst bid worth **[FOI exempt – Prejudicial to Commercial Interests]**, for Powering Growth in the Bioscience Sector.
3. That Members also received information relating to Completion Rates and Non-Continuation Rates over a 3 year period.

TU 3351 STUDENTS' UNION CONSTITUTION

It was **NOTED**:

1. That the current Officer Trustees of the Student's Union have proposed an amendment to the Constitution to remove the required structure of 4 Trustees as President (1) and Vice-Presidents (3) and replace with a structure of 3 Officer Trustees of equal standing, each having the working title of 'President' but with an individual portfolio of activity to oversee. The proposed President portfolios are as follows:
 - President Education
 - President Activities
 - President Welfare
2. That the Teesside University Students' Union AGM agreed the revised Constitution (and associate byelaws) at its meeting on 21 November 2017.
3. That, despite the change to the structure of 3 Officer Trustees of the same standing, only 2 will continue to be represented on the University's Board of Governors.

It was **AGREED**:

4. To approve the revised Constitution for Teesside University Student's Union.

TU 3352 GAZETTE REFURBISHMENT – ADDITIONAL ALLOCATION

It was **NOTED**:

1. That on 1 December 2017, Members received a written resolution by email, confirming the majority approval of the Board to move forward with a requested additional budget allocation for the refurbishment of the Gazette building.

It was **AGREED**:

2. To formally record the decision by Board Members of the approval, by written resolution, of additional funding for the Gazette refurbishment of **[FOI exempt – Prejudicial to Commercial Interests]**, with effect from 4 December 2017.

TU 3353 PRO VICE-CHANCELLOR PORTFOLIO - UPDATES

It was **NOTED**:

1. That Members received an update report on the key activities carried out by the portfolio of each Pro Vice-Chancellor:
 - Pro Vice-Chancellor (Learning & Teaching)
 - Minute TU 3350 refers
 - Pro Vice-Chancellor (Enterprise & Business Engagement)
 - National Horizons Centre
 - Knowledge Exchange Framework
 - Destination of Leavers from Higher Education Survey (DLHE)
 - Strategic Partnerships
 - Prosperity North East Conference – March 2018
 - Pro Vice-Chancellor (Research & Innovation)
 - Minute TU 3349 refers
 - Pro Vice-Chancellor (International)
 - Increasing International Students on Campus
 - Transnational Education Income
 - Student Performance
 - Student Satisfaction
 - International Student Barometer Highlights:
 - **[FOI Exempt - Prejudicial to Commercial Interests]**

TU 3354 ANNUAL EFFICIENCY RETURN

It was **NOTED**:

1. That the Annual Efficiency Return will be submitted to HEFCE by 31 January 2018.

2. That new guidance in respect of Value for Money no longer forms part of the Annual Accountability Return to HEFCE.
3. That, in order for HEFCE to report to Government on the efficiency of the HEFCE-funded Higher Education sector, data is collected from institutions via an Annual Efficiency Return.
4. That data is required on new efficiencies delivered in the 2016/17 academic year – i.e. those that release cash or resources, or result in productivity gains or capital receipts.

It was **AGREED**:

5. To approve the Annual Efficiency Return for submission to HEFCE.

TU 3355 REVENUE BUDGET MONITORING 2017-18 – UPDATE NO 2

It was **NOTED**:

1. That the financial forecasts (2017-2020) were approved by the Board at its meeting in July 2017.
2. That this report updates the 2017/2018 estimates to reflect the latest 2017 student recruitment cycle and its impact on tuition fees and other significant variations.
3. That Members have been provided with a revised Income and Expenditure account and analysis of income.

It was **AGREED**:

4. To endorse the Revenue Budget Monitoring 2017-18 Update No 2.

TU 3356 INSTITUTIONAL PERFORMANCE REPORT – PERIOD 4 – 2017/18

It was **NOTED**:

1. That the Board has been provided with the first Corporate Performance update for 2017/18.
2. That the report covers the period August-November 2017, providing performance to date and forecast outturn information.

TU 3357 STUDENTS' UNION YEAR END ACCOUNTS

It was **NOTED**:

1. That it is a condition of the block grant from the University that the Students' Union presents periodic financial records to the Resources Committee for consideration.

2. That the report provides information relating to the SU financial outturn for the year ended 31 July 2017, and the associated Statement of Accounts.

TU 3358 CAPITAL AND ESTATES PROGRAMME 2017/18 FINANCIAL YEAR

It was **NOTED**:

1. That the Board has been provided with the Capital and Estates Programme Monitoring Update No 3 for the 2017/18 financial year.
2. That the Capital Budget 2017/18 and Estates Programme 2017-20 were approved by the Board at its meeting in July 2017.
3. That an overview of the 2017/18 position in respect of the Capital and Estates programme for the period to 30 September 2017 has been provided to Members.

TU 3359 ANNUAL STAFFING UPDATE

It was **NOTED**:

1. That Members have been provided with a detailed report relating to the changes of the general staffing profile over the last year, and the trends in staffing changes since 2013.
2. That the report also provides information relating to the key restructures undertaken during 2017, and other key initiatives relating to University staff which have recently been introduced.

TU 3360 QUARTERLY HEALTH, SAFETY and WELLBEING UPDATE

It was **NOTED**:

1. That Members have been provided with the Quarterly Health, Safety and Wellbeing Update – 1 July 2017 – 30 September 2017.
2. That a variety of health and safety training has been delivered and plans put in place to introduce additional e-learning packages to supplement provision in 2018.
3. That the main reasons for sickness absences relate to stress and musculoskeletal conditions.

TU 3361 ENVIRONMENTAL REPORT 2017

It was **NOTED**:

1. That Members have been provided with the 2017 Environmental Report.

2. That the report reflects continued positive progress in environmental matters during the course of the financial period 2016/17, and was approved by the Environment Advisory Group at its meeting held on 14 December 2017.

TU 3362 ACADEMIC BOARD MINUTES – 18 October 2017

It was **NOTED**:

1. That Members have been provided with the Academic Board Minutes from the meeting held on 18 October 2017.

TU 3363 STUDENTS' UNION BRIEFING

It was **NOTED**:

1. That the revised Students' Union Constitution was well received at the AGM held in November 2017.

2. That positive work continues in the areas relating to:

Student Opportunities
Enterprise and Employability
International Students
The TUSU Premium
Annual Impact Report
SU Strategic Plan

TU 3364 RESOLUTION – LIAISON OFFICE, INDIA – Tabled Paper

It was **NOTED**:

[FOI Exempt - Prejudicial to Commercial Interests]

TU 3365 SCHEDULE OF MEETINGS & EVENTS

It was **NOTED**:

1. That the following times have been scheduled for meetings of the Board:

Friday 23 March 2018
Friday 25 May 2018
Friday 6 July 2018
Friday 28 September 2018
Friday 16 November 2018
Friday 25 January 2019
Friday 29 March 2019
Friday 24 May 2019

2. That the summer Graduation Ceremonies will take place, on Campus, from Monday 16 July 2018, to Friday 20 July 2018.